

Annecy-le-Vieux, Thursday October 10th 2019.

Dear Sir, Dear Madam,

Under contract with the Education Nationale for primary school classes, recognized by the Fondation Pour l'Ecole for its quality of teaching, our school has been offering quality bilingual education since its creation. Language learning from an early age is at the heart of mission. In our classes, the presence of Native English-speaking teachers ensures that students are truly immersed in the language and anglophone culture.

Our families appreciate the following aspects of our school; see for yourself during a visit to one of our schools:

- A bilingual education, a rich and motivating program with an international perspective in many subjects,
- Qualified and experienced teachers who bring their passions to life for children,
- A teaching style that makes students active and invested in their learning,
- A caring school that takes into account the needs of each child and transmits the values of global-citizenship,
- Small class size that allows for a student-centered pedagogy,
- A multicultural environment that allows students to develop the qualities and skills essential to their future: curiosity, critical thinking, empathy, a sense of sharing and collaboration, open-mindedness.

The EBiHS is also a school which welcomes parent involvement. The school year is marked by events that bring the community together: shows, meetings with teachers, celebrations and yearly traditions.

To get to know the school, other than during the yearly "Open House" in early December, feel free to contact us for a visit and we would be happy to welcome you!

Below, you will find the application procedures and the timetable to prepare for the start of the 2020-21 school year.

Choosing a great school is a particularly important step in giving your child the tools necessary for the future; we are available to talk to you about our program and to advise you.

**Mathilde Mondongou**

Head of school

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*For any registration information, please contact: [info@ebihs.fr](mailto:info@ebihs.fr) / Tel : +33 4 50 02 39 53.*

## ***Registration schedule for September 2020***

- From Monday 14 October 2019: submission of applications for enrolment for new students.
- Saturday, December 7, 2019 at 10am: Open House
- December 18: Confirmation of registration for students in First Year of Kindergarten (“Petite Section”) / Constitution of the waiting list.
- January 15: Final day to submit completed registration forms for the children of “Petite Section”.
- March 5: Confirmation of enrolment for new students from Second Year of Kindergarten (“Moyenne Section”) to CM2 or addition to the waiting list.
- Between January and August, if a place becomes available, families on the waiting list may be asked to come in for an interview. Open spaces are allocated as they become available.

The Head of School will receive new families with children by appointment during the registration period.

### ***On the accounting side***

Deposit on tuition: 300€.

This deposit is to be paid at the time of the registration request and cashed upon confirmation of enrolment (in March). They will be refunded (or not cashed) if the student is not admitted to school. In the event of withdrawal of a student after acceptance in the school, the deposit will be kept.

### ***Reception of students and families***

Monday, August 31, 2020 at 3pm: Back to school welcome for all students. Visit of the school, presentation of classrooms and teachers.

## Demande d'inscription / *Application Form* (1/2)

### Information sur l'élève / *Student Information*

Prénom / *First name* : .....

Nom / *Last name* : .....

Date de naissance / *Date of birth (D/M/Y)* : .....

Lieu de naissance / *Place of birth* : .....

Nationalité / *Nationality* : .....

Sexe / *Gender* : Masculin / *Male*     Féminin / *Female*

Inscription souhaitée en classe de / *Requested class* : .....

Nombre de frères et sœurs / *Siblings*: .....

Années de naissance / *birth years* : .....    .....    .....

Classe et école actuelle (Crèche ou halte garderie inclus)/ *Current school and grade (including daycare)*: .....

Langue (s) parlée (s) à la maison / *Language (s) spoken at home* :

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Merci d'ajouter des informations utiles pour expliquer votre choix d'une éducation bilingue à EBiHS.  
*Please add any information which may be useful in explaining your choice of a bilingual education at EBiHS.*

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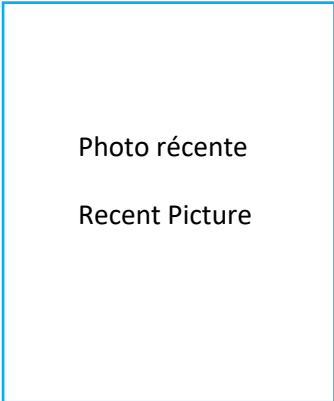
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Pièces à joindre dans la mesure du possible : derniers bulletins scolaires, évaluations et diagnostics pour les enfants à besoins particuliers (ex : dyslexie).

*Additional documentation to include: latest school reports, assessments and diagnoses for children with special needs (e.g. dyslexia).*



## Demande d'inscription / *Application Form* (2/2)

### Information sur les parents / *Parents Information*

#### Mère ou Parent 1 / *Mother or Parent 1:*

Prénom / *First name* : .....

Nom / *Last name Name* : .....

Nationalité / *Nationality* : .....

Profession / *Occupation* : .....

Téléphone (portable) / *Mobile Phone* : .....

Courriel / *Email* : .....

Adresse / *Address*: .....

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#### Père ou Tuteur 2 / *Father or Parent 2 :*

Prénom / *First name* : .....

Nom / *Last Name* : .....

Nationalité / *Nationality* : .....

Profession / *Occupation* : .....

Téléphone (portable) / *Mobile Phone* : .....

Courriel / *Email* : .....

Adresse / *Address*: .....

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Formulaire à renvoyer par mail à / *Application to be sent by email to :*

**secretariat.pc@ebihs.fr**

ou par courrier / *or by post to :*

**EBiHS – Inscriptions** – 11 Avenue du Pré de Challes - 74940 Annecy-le-Vieux, France.

## Fees and conditions 2020-2021

Fees	Monthly 10 installments from August to May	Quarterly August, November, February, May	Annual August
1st child	578 €	1432 €	5630 €
2 <sup>nd</sup> child (17% discount)	482 €	1193 €	4672 €
3rd child (25% discount)	433 €	1074 €	4222 €
ESL/FLE if applicable*		250 €	990 €
Zebra class		125 €	490 €

*Note: \*ESL (English as a Second Language)/FLE (Français Langue Etrangère)- Registration in these courses after evaluation.*

**Annual fees:** 300 €.

**Admission fees:** 500 € (*one-time fee – not applicable the following years*).

### Payment

- **Direct debit:**

- Monthly payments: the 1st of each month starting in August.
- Quarterly payments: August 1st, November 1st, February 1st, May 1st.

Bank account details with payment forms must be submitted at the latest at the time of the registration confirmation.

- **Payment by cheque:**

- Possibility of paying the totality of the school tuition by cheque (without administrative costs) at the latest on August 1st.
- In case of monthly or quarterly payments, an additional administrative fee of 200€ will be owed.

- **Payment by bank transfer:**

- Possibility of paying the totality of the school tuition by bank transfer (without administrative costs) at the latest on August 1st.
- In case of monthly or quarterly payments, an additional administrative fee of 200€ will be owed.

For any invoice not paid on time, a penalty of 100 € will be applied.

In the event of an early departure of a student, any trimester (quarter) started is due.

For any information regarding the afterschool and meals, please contact us directly.